

INFORMATION ON THE PROCESSING OF PERSONAL DATA

On the processing of personal data for the purposes of administration and accreditation of the provision of public information on the national defence system

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("General Data Protection Regulation") (hereinafter referred to as "Regulation (EU) 2016/679"), we are providing you with information relating to the processing of your data:

1. The data controller is the Ministry of National Defence of the Republic of Lithuania (hereinafter referred to as the "MoND") (legal entity code: 188602751, registered office address: Totorių g. 25, LT-01121 Vilnius, phone number: 8 706 70 750, e-mail: kam@kam.lt).

2. Contact details of the Data Protection Officer: Totorių g. 25, LT-01121 Vilnius, e-mail: asmens.duomenys@kam.lt.

3. Data processed. We inform you that we process / intend to process the following personal data:

3.1. personal identification data (name, surname, date and place of birth, nationality, ID card number, photo);

3.2. job title, type of professional activity (cameraman, photographer, reporter, etc.);

3.3. details of the journalist's certificate/accreditation card;

3.4. the public information producer or disseminator represented;

3.5. contact details (telephone number, e-mail address, blog address (if the person is the creator of the blog);

3.6. details of the visit to the CSR institutions and their departments (purpose of the forthcoming visit, period, departments; date of previous visit, departments);

3.7. date of completion of the application/form, signature;

3.8. the following data shall also be processed after the issue of the permit: registration number of the permit, date of issue, expiry date.

4. Purposes of processing.

Personal data are processed for the purposes of administration and accreditation of the provision of public information on the national defence system.

5. The legal basis for the processing of the data is:

5.1. Article 6(1)(c) and (e) of Regulation (EU) 2016/679;

5.2. Law of the Republic of Lithuania on public information;

5.3. The description of the procedure for visits of journalists and other information gatherers to the institutions of the National Defence System and their subdivisions approved by Order of the Minister of National Defence of the Republic of Lithuania of 9 May 2006, No. V-470 (wording of Order No V-625 of 8 June 2010 of the Minister of National Defence of the Republic of Lithuania) (hereinafter referred to as the "Description") (p. 8, 9, 17.1, 17.2, 20, 33);

5.4. The Regulations of the website of the Ministry of National Defence of the Republic of Lithuania approved by Order No V-10 of the Minister of National Defence of 4 January 2018 (wording of Order No V-509 of 22 June 2023) (p. 20, 21).

6. Data source. Your personal data is obtained from you, except for the registration number of the

permit (once issued), its issuance and validity period, which is provided/recorded by the MoND.

7. Recipients of personal data. The data is processed by the MoND, and in the cases provided for by law (by the Regulation, etc.), may be processed by the institution of the National Defence System or its unit.

8. Rights of data subjects.

The data subject has the right to know (be informed) about the processing of his/her personal data; to have access to his/her personal data; to request correction of personal data, to request deletion of personal data; to restrict the processing of his/her personal data; to submit a complaint to the State Data Protection Inspectorate (contact details are provided in Section 10).

The data subject's rights are implemented in accordance with Regulation (EU) 2016/679, Chapter IV of the Rules on the Processing of Personal Data and the Implementation of the Rights of Data Subjects, approved by the Order of the Minister of National Defence No. V-1253 of 3 December 2015. These Rules are made public and can be found at: [V-1253 Dėl Asmens duomenų tvarkymo ir duomenų subjekto teisių įgyvendinimo krašto apsaugos sistemoje tai...](#)

In order to exercise the rights set out above, the data subject should submit a written request (the recommended form is set out in Annex 3 to the Rules) directly, by post or by electronic means to the contacts set out in paragraph 2 of this notice.

9. Retention period for personal data.

The website of the MoND www.kam.lt allows its visitors to fill in forms and submit information (including information required for the accreditation of a journalist), and when filling in the forms, the data (including personal data) submitted in the forms are not stored on the website, but are automatically sent to the email address of the person responsible for further processing of the matter after the form has been completed.

Please note that your personal data provided in the form and the data/documents submitted with the form to obtain the permit will be automatically sent to the e-mail address of the person responsible for further examination of the matter, as well as a copy of the permit issued to the person, will be kept for the duration of the validity of the permit issued on the basis of the data. If the authorisation is not granted, these data shall be kept for a period of 2 months from the date on which the purposes for which the personal data were processed have been achieved and shall be destroyed as soon as they are no longer necessary.

The retention period may be longer if the personal data are used or may be used as evidence or as a source of information in pre-trial or other investigations, civil, administrative or criminal proceedings or in other cases provided for by law or regulation, or if other important reasons can objectively justify their longer storage. Personal data shall be stored and archived in the information systems and registers managed by the MoND within the time limits laid down by law and/or the regulations of these systems and registers.

10. Complaints. Please be informed that you have the right to complain about the actions (inaction) of the data controller MoND to the State Data Protection Inspectorate (L. Sapiegos g. 17, Vilnius, e-mail: ada@ada.lt, website: <https://vdai.lrv.lt/>) and/or to the court in accordance with the procedure established by law.
